

Project & Workshop Evaluation

(Monitoring – to be conducted at each workshop)

Dear Co-Researchers,

Welcome to the evaluation of our first workshop in the project “[name of your project].”

We appreciate your participation and the valuable ideas you bring to the project.

We would like to hear your feedback on today’s workshop and learn how we can improve as the project progresses. Please take a few moments to fill out this anonymous questionnaire.

Thank you very much!

Best regards,

xxx

Motivation for Participation

What motivates you to participate in this project? (Please select all that apply)

- I want to help improve participation opportunities for young people in my city.
- I want to exchange ideas with other young people and politicians on this topic.
- I want to develop solutions related to this topic.
- I am interested in exchanging ideas with people from other countries.
- I want to discuss this topic with researchers.
- I want to learn how research works.
- I want to learn scientific methods.
- I would like to take the opportunity to travel to the USA as part of the project.
- Other (please specify): _____

Satisfaction with Project So Far

How satisfied are you with the project’s progress so far?

- Very satisfied
- Satisfied
- Rather satisfied
- Rather dissatisfied
- Dissatisfied
- Very dissatisfied

- Don't know

Support from Project Leaders

How well do you feel supported by the project leaders?

- Very good support
- Good support
- Rather good support
- Rather poor support
- Poor support
- Very poor support
- Don't know

Information about Project Progress

How well are you informed about the progress of the project?

- Very well informed
- Well informed
- Rather well informed
- Rather poorly informed
- Poorly informed
- Very poorly informed
- Don't know

Main Communication Channels

Which communication channels do you mainly use to receive information about the project?

- Emails
- Messenger services (e.g., WhatsApp)
- Other (please specify): _____

Future Involvement

How would you like to be involved in the project going forward?

- Contribute more actively

Co-Creating Our City Workshop Evaluation Template

- Take on more responsibilities than before
- Same level as before
- Less than before
- Considering leaving the project
- Other (please specify): _____

Time Commitment

How does the actual time commitment compare to your expectations?

- Much more than expected
- More than expected
- Just as expected
- Less than expected
- Much less than expected
- Don't know

Impact on Society

Do you think this project will bring about change in society (e.g., more opportunities for youth participation in our city)?

- Strongly agree
- Agree
- Somewhat agree
- Somewhat disagree
- Disagree
- Strongly disagree
- Don't know

Workshop Atmosphere

How would you rate the atmosphere in the workshop?

- Very good
- Good
- Rather good

- Rather poor
- Poor
- Very poor
- Don't know

Your Ideas Heard

To what extent were your ideas and contributions heard during the workshop?

- Very well
- Well
- Rather well
- Rather poorly
- Poorly
- Very poorly
- Don't know

Agreement with Workshop Statements

Please indicate to what extent you agree or disagree with the following statements:

(Strongly agree / Agree / Somewhat agree / Somewhat disagree / Disagree / Strongly disagree / Don't know)

- The workshop was varied and engaging.
- The workshop was interesting.
- The project team explained scientific content clearly.
- The moderation encouraged critical engagement with the topic.
- There was enough time for questions and discussion.
- The workshop duration was too long.
- The methods used were appropriate.
- The tools used were appropriate.
- I was able to navigate the workshop well.
- Roles and tasks in the project were clearly communicated.

Your Experience in the Workshop

How did you perceive your participation in today's workshop?

(Strongly agree / Agree / Somewhat agree / Somewhat disagree / Disagree / Strongly disagree / Don't know)

- Enriching
- Inspiring
- Challenging
- Exciting
- Time-consuming
- Exhausting

Workshop Expectations

How did the workshop meet your expectations?

- It was exactly as I expected.
- I had not thought about it beforehand.
- I am positively surprised and enthusiastic.
- I am disappointed and expected more.

Suggestions for Improvement

What could have been better?

[Open text field]

About You

Please indicate your role in the project:

- Representative of youth
- Representative of administration/politics

Thank you very much for your time and valuable feedback!